



State of New Jersey
OFFICE OF ADMINISTRATIVE LAW

_____,
Petitioner

OAL DKT. NO.: _____

v.

AGENCY DKT. NO.: _____

_____,
Respondent

**NOTICE OF APPEARANCE/APPLICATION
COUNTY/LOCAL GOV'T REPRESENTATIVE
CIVIL SERVICE APPEALS**

TO: ALJ

I, _____, hereby apply to represent
_____ in the above-captioned case. Pursuant to
N.J.A.C. 1:1-5.4(a)(8), I submit the following information in support of my application.

1. I am employed by _____ as a
_____. My office address and phone number are
_____.

2. My supervisor is _____.
His/her position, business address and phone number are _____
_____.
_____.

3. My special expertise or experience in this case is _____

_____.

4. I am not a suspended or disbarred attorney.
5. I am not receiving a fee for the appearance.
6. A copy of this notice has been served on all other parties in this case.
7. Counsel for the appointing authority will not provide representation in the above-captioned matter.

8. I have been assigned by the appointing authority to appear as its non-lawyer representative.

9. I agree that if permitted to appear in this matter, I am subject to the Uniform Administrative Procedure Rules and that I must adhere to appropriate standards of conduct as set forth in *N.J.A.C. 1:1-5.5(g)*. Further, I understand that it is my responsibility to give my client notice of any scheduled proceeding.

DATE

SIGNATURE